

**GOVERNMENT ENGINEERING COLLEGE PALAKKAD,
SREEKRISHNAPURAM**

**Minutes of 24th meeting of the Board of Governors (BoG) meeting (Online, Google meet)
held on 11/08/2023 at Government Engineering College Palakkad at 10:30 AM**

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore and Chairman, Board of Governors, Government Engineering College Palakkad, Sreekrishnapuram, presided over the meeting in the presence of following members and special invitees:

Members Present:

1. Dr A K Nandakumaran, Professor, IISC Bangalore(Chairman)
2. Dr T Asokan, Professor, Department of Engineering Design, IIT Madras
3. Dr.Shreelekshmi R, Director, SPFU, Thiruvananthapuram, Kerala.
4. Sri.Ajayan C, Additional Secretary, Higher Education Dept, Govt. Secretariat, Trivandrum
5. Smt.Praseeda U V, Finance Officer, Collectorate Palakkad (State Govt.Nominee, Fin Dept.)
6. Dr Meenakshy.K, Principal, Govt. Engg. College, Palakkad (Ex-officio),
7. Dr Abdul Samad A, Professor and Head, ME Dept., Govt. Engg. College, Palakkad

The following members were absent:

1. Dr.Rajasree M S, Director of Technical Education, Kerala
2. Dr. Ananda Reshmi S-Controller of Examinations, KTU, Trivandrum
3. Dr.Ramesh Unnikrishnan-Regional Officer & Director, AICTE (SWRO)
4. Dr B S Manoj, Professor and Head, Avionics and Computer Networking, IIST, Thiruvananthapuram (under intimation)

The following Special Invitees were present:

1. Dr.Silpa Sangeeth.L.R- TEQIP Coordinator
2. Dr.Sabitha.S, Associate Professor (HoD), CSE Dept.
3. Dr. Sangeetha.U, Associate Professor and Head IT Dept.
4. Dr Bindu P, Associate Professor (HoD) ECE Dept.
5. Dr. Vinita Chellappan, Associate Professor (HoD) EEE Dept
6. Dr. Shibu A, Associate Professor (HoD) CE Dept
7. Prof.Rani.L, Coordinator -IIIC Committee
8. Dr.Anitha R , Coordinator, R & D Committee
9. Dr.Mini V, Nodal Officer-Academic Committee

Agenda: Discussions and Decisions on 24th BoG agenda and notes presented by The Principal, Government Engineering College, Palakkad.

The meeting started at 10:30 AM with Dr A.K. Nandakumaran in the chair. The Chairman welcomed all the BoG members and asked the Principal to make a brief presentation about the developments since the last BoG meeting held in December 2022. He requested each member present to give their constructive suggestions required for the development of the institution. The Chairman accepted the leave request made by a few members over phone/E-mail, expressing their inconvenience in attending the meeting due to urgent matters in their work place.

The Principal briefly presented the major developments in the college since the 23rd BoG meeting, highlighting that the IT Department is now NBA accredited till June 2026. The BoG appreciated the efforts made by the faculty members and the Principal. The Principal, in her presentation also highlighted other new developments, such as inauguration of new electrical block, rain water harvesting project, and Tier II staff quarters. The Principal also mentioned about other collaborative initiatives in the institution like the MoU signed with CDAC Trivandrum, and institution received a grant of Rs. 15 lakh for a student's idea presented at National level MSME hackathon through TBI.

Subsequently, the Principal outlined the academic matters in the institution, such as the pass percentage in the examinations. The BoG noticed that the overall pass percentage of some departments is below par in 2023 pass out batch. The BoG did mention that the results have improved considerably over the years, but still, was concerned about the poor academic performance and insisted that the graduates be placed in good establishments for which good results proved to be important.

The BoG congratulated Smt. C L Lisha (Physics Dept) for obtaining PhD. The BoG also commented both faculties and students on their achievements. The BoG appreciated faculties and student members of Electrical Maintenance and Research Club for their initiative in understanding the needs of the society and completing the domestic wiring of a house. The BoG applauded the successful completion of 6 R& D projects and mentioned that the institutional development would be possible only by focusing on research oriented academics. The BoG also urged both faculties and scholars to produce more research contributions in academia through journal publications. The BoG also noticed that it is vital for the faculties to go for more external FDP's to improve their efficacy and growth through open conversations among other academicians and industry experts. The BoG also noted that the decision on providing counseling sessions by a counselor with the support of PTA for the students was commendable.

With this, the Principal, Government Engineering College, Palakkad submitted the 24th BoG Agenda notes for discussion.

The BoG expressed satisfaction over the activities planned and executed using four funds in the institution. The internal audit report during the period 01/02/2022 to 31/07/2023 was presented to the BoG and the same was approved. The SPFU Director directed that the audit report along with the performance indicators have to be circulated among the BoG members for approval. The hard copy of the approved reports are to be send to the SPFU at the earliest.

Actions suggested for items in 24th BoG agenda notes		
Sl. No	Item	Decision & Discussion
1	A 24.1: Confirming the Minutes of the 23 rd Meeting of the Board of Governors held on 07-12-2022 at Government Engineering College Palakkad (Online)	RESOLVED, that the Board of Governors accept and approve the 23 rd BoG minutes substantially in the form submitted.
2	A 24.2: Reports on the action taken in the 23 rd Meeting of the Board of Governors held on 07-12-2022 at Government Engineering College Palakkad (Online)	The BoG expressed its satisfaction of completion of activities rescheduled/planned in the 23 rd BoG meeting.
3	B 24.1: Status of Student Support Programs utilizing the Four Funds (Completed/ Cancelled/ Rescheduled)	The BoG noted that one student support R & D program and three EAP programs were completed by the departments. Out of twenty two IIIC programs that were approved in 23 rd BoG, only sixteen IIIC programs were completed by the departments. Remaining programs were cancelled due to the inconvenience of resource persons and other academic reasons. Resolved that the remaining planned programs may be conducted through other available funds for the benefit of the students.
4	B 24.2: Status of Faculty/Students R & D project utilizing the four funds under R &D	The BoG expressed its satisfaction in the successful completion of six student R&D projects approved in the 23 rd BoG meeting.
5	B 24.3: Ratification of student support programs utilizing the four funds under IIIC	RESOLVED THAT the BoG ratify the nine IIIC programmes that were completed and approve the amount spent for the conduct of the programs.
6	B 24.4: Status of FSD External programs for utilizing the four funds	RESOLVED THAT the BoG approve the expenditure for attending FSD external programmes.
7	B 24.5: Status of FSD In house programs for utilizing the four funds	The BoG noted that out of four in house faculty development programs, three were completed by the departments. RESOLVED that the BoG approve the expenditure for conducting FSD In house programs.
8	B 24.6: Ratification of FSD programs and other activity (R &D/Skill upgradation) done by Faculty members utilizing the four funds	RESOLVED THAT the BoG ratify the FSD programs and other activities done by Faculty members and approve the expenses towards attending the programs.
9	B 24.7: Ratification of Repair/Replacement of items under Equipment Replacement Fund & Maintenance Fund	RESOLVED THAT the BoG ratify the proposals for the maintenance/replacement of the items, purchased using TEQIP-II funds and approve the expenditure towards repair/replacement of items using Equipment Replacement Fund & Maintenance Fund.

10	B 24.8: Status of Repair/Replacement of items under Equipment Replacement Fund & Maintenance Fund	The BoG noted that some proposals, items no: 2, 3, 4 and 5 (Data Centre - 1) in the Table B 24.8.2 were cancelled due to technical issues. The item 1 in the Table B 24.8.2 was completed with an upgradation of battery from 75 AH to 100 AH which is mentioned in the ratification Table B 24.7.1 as item no: 2. The item 5 (IT – 1) with the requirement of replacing UPS was cancelled. Instead, it was replaced with 24 batteries and the same is mentioned in the Table B 24.7.1 as item no: 1. Meanwhile, a new proposal came from the same dept for the replacement of another 24 batteries and that requirement is also mentioned as item 1 in the Table B 24.7.1 for ratification with a total replacement of 48 batteries. RESOLVED that the BoG approve the ratification and the expenses incurred for all the items that was completed given in Table B 24.7.1.
11	B 24.9: Ratification/ Approval of Amount paid from Corpus Fund for other expenses	RESOLVED THAT the BoG approve the amount spent under the Corpus Fund.
12	C24.1: Expenditure status and fund position as on 10/08/2023	RESOLVED THAT the BoG RATIFY the fund positions as given in Table C 24.1
13	C24.2: Status of the faculty position as on 10/08/2023	The BoG mentioned that the current faculty positions have improved. However, it was RESOLVED that the Principal shall bring the attention of higher authorities in filling the existing vacancies in various departments.
14	C24.3: TEQIP-II Four Funds Internal Audit Report up to 31-07-2023	RESOLVED THAT the BoG approve the Internal Audit Report during the period 01-02-2022 to 31-07-2023.

PRINCIPAL

CHAIRMAN