

**GOVERNMENT ENGINEERING COLLEGE PALAKKAD,
SREEKRISHNAPURAM**

Minutes of 23rd meeting of the Board of Governors (BoG) meeting (Online, Google meet) held on 07/12/2022 at Government Engineering College Palakkad at 10:30 AM

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore and Chairman, Board of Governors, Government Engineering College Palakkad, Sreekrishnapuram, presided over the meeting in the presence of following members and special invitees:

Members Present:

1. Dr A K Nandakumaran, Professor, IISC Bangalore(Chairman)
2. Dr T Asokan, Professor, Department of Engineering Design, IIT Madras
3. Dr Vrinda V Nair, Director, SPFU, Thiruvananthapuram, Kerala.
4. Sri Ajayan C, Additional Secretary, Higher Education Dept, Govt. Secretariat, Trivandrum
5. Dr B S Manoj, Professor and Head, Avionics and Computer Networking, IIST, Thiruvananthapuram
6. Smt.Praseeda, Finance Officer, Collectorate Palakkad
7. Dr P.C. Reghu Raj, Principal, Govt. Engg. College, Palakkad (Ex-officio),
8. Dr Abdul Samad A, Professor and Head, ME Dept., Govt. Engg. College, Palakkad
9. Dr.Meenakshy, Professor and Head, Department of Electronics and Electrical Engineering, GEC Palakkad

The following members were absent:

1. Dr.Byjubai, Director of Technical Education, Kerala
2. Controller of Examinations, KTU, Trivandrum
3. Dr.Ramesh Unnikrishnan-Regional Officer & Director, AICTE (SWRO)

The following Special Invitees were present:

1. Dr.Silpa Sangeeth.L.R- TEQIP Coordinator
2. Dr.Sabitha.S, Associate Professor (HoD), CSE Dept.
3. Dr. Sangeetha.S, Associate Professor and Head IT Dept.
4. Dr Bindu P, Associate Professor (HoD) ECE Dept.
5. Prof.Rani.L, Coordinator - IIIC Committee
6. Dr.Anitha R , Coordinator, R & D Committee
7. Dr.Mini V, Nodal Officer - Academic Committee
8. Sri.Muhammed Farooque E K –Nodal Officer, Procurement Committee
9. Smt.Soubhagya V N – Nodal Officer, EAP Committee

Agenda: Discussions and Decisions on 23rd BoG agenda and notes presented by The Principal, Government Engineering College Palakkad.

The meeting started at 10:30 AM with Dr A.K. Nandakumaran in the chair. The Chairman welcomed all the BoG members and asked the Principal to make a brief presentation about the developments since the last BoG meeting held in February 2022. He requested each member present to give their constructive suggestions required for the development of the institution. The Chairman accepted the leave request made by a few members over phone/E- mail, expressing their inconvenience in attending the meeting due to urgent matters in their work place.

The Principal briefly presented the major developments in the college since the 22nd BoG meeting, highlighting that the new M.Tech course started in Electric Drives and Controls under EEE Dept. after the approval obtained from the Government. He also mentioned that the other two proposed M.Tech courses in IT (Artificial Intelligence and Data Science) and ECE (Internet of Things) applied last year did not get approval from the government, despite the approval from AICTE and KTU. The Principal, in his presentation also highlighted other achievements, such as ISO certification, selection to the ODOI program by K-DISC, new MoUs signed with external organizations, etc. The BoG appreciated the efforts made by the faculty members and the Principal, especially for the ISO certification and for other collaborative initiatives in the institution.

The BoG congratulated Dr. Swapna G (ECE Dept) and Dr. Divya K U (Maths Dept) for obtaining PhD. The BoG also applauded both faculties and students on their achievements. A special mention was made for the students who scored well in GATE 2022. The BoG noticed that, the institutional development would be possible only by cultivating the research culture among the faculties and students, and focus on research oriented academics.

Subsequently, the Principal outlined the academic matters in the institution, such as the pass percentage in the examinations. The placement was assessed well. The BoG noticed that the overall pass percentage of some departments is below par in 2022 pass out batch, which was a major concern. As the reason for this could not be identified by the institution, it was suggested to examine whether lack of quality in teaching was the reason for the poor pass percentage. Though the Principal informed of the feedback based faculty assessment and remedial actions on it, The BoG was not satisfied. A rigorous study to find the reasons for the low results was insisted. **RESOLVED THAT** the Principal conduct a detailed analysis on the poor results.

The Principal presented the details of the status of civil works such as the completion of staff quarters and EEE block, and the estimate for ME building sent to the DTE for Government sanction. He also mentioned that the renovation has been completed on the old workshops to host Civil Engineering labs and proposals for Type III staff quarters and post metric hostels have been initiated.

A major concern was the withdrawal of funds from the Equipment Replacement Fund by the Government without any intimation. This prevented the institution from carrying out several replacement activities of faulty equipment, as approved by the BoG. The Chairman agreed to address the Government seeking recoupment of funds, for which the Additional Secretary, Higher Education promised all help from his side.

The SPFU Director suggested the following:-

1. The amount that was sought to be provided from the Equipment Replacement Fund can be first reappropriated from the Maintenance fund to the former, and the expenditure to be met from it, instead of directly meeting the expenses from the Maintenance Fund.
2. The faculty project under R & D head shall be converted to multiple student projects and resubmitted, limiting each project to Rs. 20,000/- and meeting the expenditure from the Corpus Fund.
3. The committed expenditure beyond a certain grace period after TEQIP II project expiry cannot be met from TEQIP and a suitable alternate arrangement shall be made.

With this, the Principal, Government Engineering College, Palakkad submitted the 23rd BoG Agenda notes for discussion.

The BoG expressed satisfaction over the activities planned and executed using four funds in the institution.

| Actions suggested for items in 23rd BoG agenda notes | | |
|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sl. No | Item | Decision & Discussion |
| 1 | A 23.1: Confirming the Minutes of the 22nd Meeting of the Board of Governors held on 16-02-2022 at Government Engineering College Palakkad(Online) | RESOLVED, that the Board of Governors accept and approve the 22 nd BoG minutes substantially in the form submitted. |
| 2 | A 23.2: Reports on the action taken on the 22nd Meeting of the Board of Governors held on 16-02-2022 at Government Engineering College Palakkad (Online) | The BoG expressed its satisfaction of completion of activities rescheduled/planned in the 22 nd BoG meeting. IT IS RESOLVED THAT steps must be taken to conduct the programs postponed. |

| | | |
|---|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | B 23.1: Status of Student Support Programs utilizing the Four Funds (Completed/ Cancelled/ Rescheduled) | The BoG noted that three student support R & D projects and four IIIC programs were completed by the departments. The BoG also suggested including the Experts name and details of the resource persons coming for various programs in the Annexure Tables. The BoG also mentioned that students submit a report of the student support R & D projects. RESOLVED THAT the departments conduct all the postponed twelve IIIC programs and one R & D project before the TEQIP II ends. |
| 4 | B 23.2: Status of Faculty Development Programs and R & D projects utilising the Four Funds(Completed/Cancelled/ Rescheduled) | BoG noticed that only 8 out of 13 planned/ rescheduled FSD programs were conducted. The BoG expressed a concern on this with respect to the benefits of students and faculties. New programs were not proposed as there is no fund under the Faculty Development Program Fund. RESOLVED THAT the departments conduct all the planned/rescheduled FSD programs. |
| 5 | B 23.3 Ratification of student support programs utilizing the four funds under IIIC & R &D | RESOLVED THAT the BoG ratify the 15 IIIC programmes conducted and approve the amount for the 9 student R & D projects, and reimburse the amount to 11 students for attending the rocketry workshop at IIST Trivandrum. |
| 6 | B 23.4 Ratification of FSD programs and other activity (R & D/Skill upgradation) done by Faculty members utilizing the Four Funds | RESOLVED THAT the BoG ratify the participation of faculties in the FDP programs and conferences, and approve the amount spent for attending the programs. It is also resolved to approve the amount spent by the PhD scholar in attending summer school program. |
| 7 | B 23.5: Approval of action plan for Student Support Programs utilising the Four Funds | RESOLVED that the BoG approve the conduct of 3 EAP and 11 IIIC programs under student support programs. |
| 8 | B 23.6: Approval of action plan for FSD External programs for utilizing the four funds | RESOLVED THAT the BoG approve the request of research scholar to attend the external FDP program for the benefit of student in research. |

| | | |
|----|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | |
| 9 | B 23.7: Approval of action plan for Faculty R & D projects for utilizing the four funds | RESOLVED THAT the faculty project under R & D head shall be converted to multiple student projects and resubmitted, limiting each project to Rs. 20,000/- and meeting the expenditure from the Corpus Fund. |
| 10 | B 23.8: Ratification/Status of activities done/planned under Maintenance/Replacement of items utilising four funds | RESOLVED THAT the BoG ratify the proposals for the maintenance/replacement of the items, purchased using TEQIP-II funds. |
| 11 | B 23.9: Action plan for activities planned under maintenance/Replacement of items utilising four funds | RESOLVED THAT the BoG approve the proposals for the maintenance/replacement of the items recommended by the procurement committee. |
| 12 | B23.10: Ratification/Approval of Amount paid from Corpus Fund other than the expenditure made from other tables | RESOLVED THAT the BoG approve the amount spent under the Corpus Fund. |
| 13 | B23.11.1: ISO 9001:2015 certification | RESOLVED THAT the BoG approve the partial payment of Rs. 56,226/- for the service rendered by firm for completing audits of Stage I and II. The balance amount of Rs. 39,224/- that had been approved by the BoG will have to be paid beyond the period after TEQIP II project expiry. The SPFU commented that committed expenditure cannot be met from TEQIP after the grace period and hence a suitable alternate arrangement shall be made. |
| 14 | B23.11.2: BoG Institute Member replacement | The BoG approved the new institutional BoG members. |
| | B23.11.3: E-Tender Replacement of 10 KVA UPS (2 Nos)- Cancelled | The entire amount under the Equipment Replacement fund was withdrawn by the Government. Therefore, it was RESOLVED THAT the BoG approve to cancel the E-Tender due to fund shortage in Equipment Replacement Fund and hardware incompatibilities. The process shall be restarted when the fund is recouped to the Equipment Replacement fund. |

| | | |
|----|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 16 | B23.11.4: CATIA Software Upgradation- Purchase Order- Cancelled | It was RESOLVED THAT the BoG approve to cancel purchase order of CATIA software upgradation due to fund shortage in Equipment Replacement Fund and hardware incompatibilities. |
| 17 | B23.11.5: AMC for UPS(3 years) | RESOLVED that the balance amount of Rs. 2,16,294/- for the three year contract (to be paid in the next two years) that had been approved by the BoG will have to be paid beyond the period after TEQIP II project expiry. The SPFU commented that the committed expenditure cannot be met from TEQIP after the grace period and hence a suitable alternate arrangement shall be made. |
| 18 | C23.1: Expenditure status and fund position as on 05/12/2022 | RESOLVED THAT The BoG RATIFY the fund positions as given in Table C 23.1 |
| 19 | C23.2: Status of the faculty position as on 05/12/2022 | RESOLVED that the Principal shall bring the urgent attention of higher authorities to create the necessary additional posts for ME and CE departments and filling of existing vacancies in Various departments. |
| 20 | C23.3: TEQIP Committee Members List | RATIFIED |
| 21 | C23.4: Next BoG Meeting on | MARCH 2023 |

PRINCIPAL

CHAIRMAN