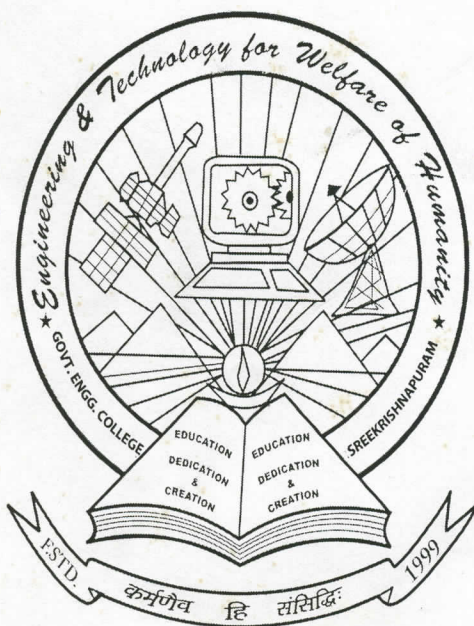


GOVERNMENT ENGINEERING COLLEGE PALAKKAD
(Selected under subcomponent 1.1 TEQIP Phase II)

1st Meeting of Board of Governors
14th May 2013

MINUTES



Government Engineering College Palakkad.
Mannampatta P.O., Sreekrishnapuram, Palakkad, Kerala – 678 633.
www.gecskp.ac.in

Minutes of the First meeting of the Board of Governors of TEQIP - Phase II

Date: 14-05-2013

Time: 11.00 A.M.

Venue: Conference Room, Govt. Engg. College, Palakkad

The following members were present in the meeting:

1. Dr. A.K.Nandakumaran, (Chairman, BoG)
Professor, Dept. of Mathematics,
IISc Bangalore.
2. Dr. K.R. Dayas, (Member, BoG - Industrialist)
Director, CMET, Thrissur.
3. Dr. Gopal Mugeraya, (Member, BoG - AICTE Nominee)
Professor, Chemical Engineering,
NIT Suratkal, Karnataka.
4. Dr. Sree Mahadevan Pillai, (Member BoG - Calicut University Nominee)
Professor, Dept of Civil Engineering,
NSS College of Engineering, Palakkad
5. Dr. B.S. Manoj, (Member BoG - Educationalist)
Associate Professor,
Avionics/ Computer Networking,
IIST Thiruvananthapuram
6. Shri. M.B.Sanu, (Member BoG, DTE Representative)
Finance officer, SPFU, TEQIP
7. Prof.V. Showkathali, (Ex-officio Member, BoG)
Principal,
Government Engineering College, Palakkad.
8. Dr. P.C.Reghuraj, (Member, BoG & Nodal officer - TEQIP Academic Committee)
Professor, Computer Science & Engg.,
Govt. Engineering College, Palakkad.
9. Prof. C.P. Mrinalini, (Member, BoG & Nodal officer - TEQIP Equity Action Committee)
Professor, Electronics & Communication Engg.,
Govt. Engineering College, Palakkad.
10. Prof. Sathi Bhai P.R., (Nodal officer -TEQIP Procurement Committee)
Associate Professor, Dept of Information Technology,
Govt. Engineering College, Palakkad.
11. Prof. Rani L, (Nodal officer –TEQIP Finance Committee)
Assistant Professor, Electronics & Communication Engg.,
Govt. Engineering College, Palakkad.

12. Dr. P. Reena, (Coordinator - TEQIP)
Professor, Dept. of Information Technology.
Govt. Engineering College, Palakkad.

Dr. A.K.Nandakumaran, the BoG Chairman presided over the meeting.

The meeting started at 11 A.M with the welcome speech by the Chairman. In his address, he stressed on the objectives and performance indicators of TEQIP. The quality of the institution, as measured by the quality of alumni, placement percentage, and success rate in national level tests (such as GATE) was highlighted. Improvement in these critical aspects can be achieved only if the faculty members are willing to upgrade quality by continuous training. Installing state-of-the art infrastructure is also equally important. Several in-house training programs on relevant topics shall be conducted with each department organizing at least 2-3 intensive workshops on subject-areas. A vision of the institution after 5 years shall drive the efforts, with full participation of every stakeholder.

Being the first BoG meeting, each member made a self introduction.

Dr. Gopal Mugeraya, the AICTE nominee suggested that more MoUs with higher level institutions such as NITs, IITs, IISc, CSIR labs, NTTTR, etc., shall be worked out and staff members shall be deputed to such institutes. He suggested more PG and PhD programs should be started and the technical staff also should be trained. Moreover, at least 5 student-centric activities (internships, support for paper publication, industry attachment, international collaboration) and at least 3 IIIC activities should be worked out. He offered the support of his institution in this regard.

Dr. Sree Mahadevan Pillai (University's nominee) offered his help in streamlining the efforts of the institution in matters related with the University of Calicut. He suggested that the Principal shall be the Secretary (BoG).

Dr. B.S. Manoj offered a few internship programs for M.Tech students and expressed willingness to mentor at least one M.Tech student. He advocated publication-oriented academic work, interaction with IEEE Kerala Section, TBI, Start-up Village, etc. He also stressed on the need to develop a friendly interface between the external agencies and the institution for better consultancy assignments.

Dr. K.R. Dayas opined that an R&D cell should be formed as part of TEQIP, and all faculty members should participate in R & D and consultancy projects. He also expressed happiness over the good progress made by the students projects jointly held between his institution (CMET Thrissur) and the college under an MoU.

Subsequently, the Agenda items were considered for discussion and decisions taken.

BG 1.1 Approval of the Institutional Development Proposal (IDP)

The revised IDP was presented by the TEQIP Coordinator Dr. P. Reena, which was approved, with the suggestion that the activities are to be prioritised to suit the initial sanctioned amount of 3 crores.

- *Consolidating the prioritised action plans of Academic, Procurement and Equity Committees under TEQIP for the initial sanctioned amount of 3 crores.*

[Action: TEQIP Coordinator]

BG 1.2 Approval of Academic Action Plan, Procurement Plan, Equity Action Plan, Budgetary Requirements

Academic action plan was presented by Dr. P. C. Reghu Raj, Nodal officer- TEQIP Academic Committee, which was approved with the following modifications/ suggestions.

- More in-house programs are to be conducted, with at least two workshops per department as the minimum target.
- Two to three national conferences also should be conducted.
- The workshops shall be allocated at least 5-6 lakhs.
- Allocation for international conferences to be raised to a realistic amount. In this context, Prof. Choudhury of NUS Singapore could be approached to conduct a joint international conference.
- Form an R & D Cell with a faculty in charge of it.
- The revised academic plan should be sent to BoG members and the Chairman is authorised to approve the same.

[Action: Nodal officer-Academic Committee]

Procurement plan was presented by Prof.Sathibhai P.R., Nodal officer-TEQIP Procurement Committee, which was approved with the following suggestions:

- plan a backup power supply for the entire campus, especially for the heavy equipment labs.
- Prepare a prioritised plan for 1.65 crores (55% of the initial sanctioned amount of 3 crores).

[Action: Nodal officer-Procurement Committee]

Equity Action plan was presented by Prof.C.P.Mrinalini, Nodal officer-TEQIP Equity Action Committee, which was approved with the following suggestions:

- Give importance to Guidance & Counselling. Get the service of professional counsellors and organise regular activities monthly.

[Action: Nodal officer-Equity Action Committee]

Budgetary requirements was presented by Prof.Rani L., Nodal officer-TEQIP Finance Committee, which was approved with the following suggestions:

- Prepare a priority wise plan for the initial sanctioned amount of 3 crores.

[Action: Nodal officer-Finance Committee]

BG 1.3 Approval of various committees for the implementation of the project

The BoG approved the formation of various committees for project implementation, namely the Academic Committee, Finance Committee, Procurement Committee, and the Equity Assurance Committee.

BG 1.4 Approval of norms for conduct of various activities

The committee approved the proposal to allow an Honorarium @ Rs.600/- per hour for teaching faculty and Rs.300/- per hour for Technical support staff for activities conducted beyond regular working hours for remedial coaching.

BG 1.5 Any other matter with the approval of Chairman

BG 1.5.1 Sanction to hire manpower for project related activities

The BoG ratified the appointment of the Data entry operator and an Office clerk-cum-accountant, on contract basis during the project period for implementing the project at Rs. 350/- per day.

BG 1.5.2 Appointment of Senior Research Advisor

The BoG selected Dr. K.P. Mohandas, Retd. Professor, EEE, NIT Calicut as the Senior Research Advisor (SRA) to the institution.

BG 1.5.3 Sanctioning Research Assistantships to students

Assistance of Rs. 6000/- pm can be sanctioned to NON-GATE students joining M.Tech.

BG 1.5.4

The BoG approved the reimbursement of the expenditure incurred towards TA/DA to the staff members who attended earlier programs conducted under TEQIP such as the Orientation program and review meetings held by SPFU, and workshops and FSDs conducted by other TEQIP institutions, after the date of signing the MoU between the institution and the State on 19th Feb 2013.

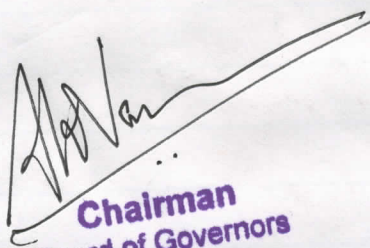
The meeting came to an end by 1.10 PM.

V. SHOWKATHALI

PRINCIPAL

Govt Engineering College
Sreekrishnapuram, Mannampatta-P.O.
Palakkad-678 633

Dr. P.C. Reghury
Member (Hon-CEE)


Chairman
Board of Governors
TEQIP II
Govt. Engineering College
Sreekrishnapuram, Palakkad

Minutes of 181st BOB meeting convened
on 14-05-2013 in Conference Hall, CGC,
Palakkad.

Members Present.

1. Dr. A.K. Nandakumaran AKN
2. Dr. K.R. Dayas K.R. Dayas
3. Dr. B.S. Manoj B.S. Manoj
4. Mr. M.B. Samu Samu
5. Dr. Shree Mahadevan Pillai Shree Mahadevan Pillai
6. Dr. Gopal Mugekaya Gopal Mugekaya
7. Dr. P.C. Reghukumar P.C. Reghukumar
8. Prof. C.P. Mhinalini C.P. Mhinalini
9. Prof. V. Showkathali V. Showkathali
10. Dr. Reena. P. Reena. P.