

**GOVERNMENT ENGINEERING COLLEGE SREEKRISHNAPURAM PALAKKAD.**  
**Selected under Sub Component 1.1**

**Technical Education Quality Improvement Programme Phase II**

**Minutes of 11<sup>th</sup> meeting of the Board of Governors (BoG) held on 22/7/2016 at Government Engineering College, Palakkad at 10:00 AM in the presence of following members.**

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore, Chairman, Board of Governors, Government Engineering College, Sreekrishnapuram, Palakkad presided over the meeting in the presence of following members and special invitees.

**Members Present**

1. Prof. K Vidyasagar, Sr. Joint Director, Department of Technical Education, Kerala.
2. Dr. P. R. Sreemahadevan Pillai, Dean- Faculty of Engineering, University of Calicut.
3. Dr. K.R. Dayas, Director (Retd.), CMET, Thrissur.
4. Dr. P C Reghuraj (Ex-officio), Principal, GEC, Palakkad.
5. Dr. P C Rafeeqe, Professor and Head, CSE Dept., Govt. Engg. College, Palakkad.
6. Dr. A R Jayan , Professor and Head, ECE Dept., Govt. Engg. College, Palakkad.

The following members were absent

1. Dr. P.P. Deepthi, Associate Professor, Dept. of ECE, NIT Calicut.
2. Smt. R.S. Pushpakumari (Ex-officio), Additional Secretary, Finance Dept., Kerala.
3. Dr. B.S. Manoj, Associate Professor, IIST, Thiruvananthapuram, Kerala.

**The following Special Invitees were present**

1. Dr. A. Selvakumar TEQIP Coordinator
2. Sri Gopi C, Assistant TEQIP Coordinator
3. Sri Anwar Hussain, Nodal Officers-Academic Committee
4. Smt. Rani L, Nodal Officer- Finance Committee
5. Dr Vincent George, Nodal Officer-IIIC Committee
6. Smt. Sreedivya R S, Nodal Officer Procurement Committee
7. Smt. K M Dhanya, HoD IT
8. Dr. K R Jayadevan, HoD ME

**Agenda: Discussions and Decisions on 11<sup>th</sup> BoG agenda and notes presented by The Principal, Government Engineering College, Palakkad.**

The meeting started at 10:00 AM with a welcome address by the Chairman. The Chairman accepted the leave request made by the members (1) Dr. P.P. Deepthi, Associate Professor, Dept. of ECE, NIT Calicut, (2) Smt. R.S. Pushpakumari (Ex-officio), Additional Secretary, Finance

Dept., Kerala and (3) Dr. B.S. Manoj, Associate Professor, IIST, Thiruvananthapuram, Kerala, over phone, expressing their inconvenience in attending the meeting due to urgent matters in their work place.

The Principal made a power point presentation highlighting the major developments in the college since the 10<sup>th</sup> BoG meeting. He informed the members that Staff Hostel and student dormitories in the campus are opened for use. He projected the commendable improvement in the TEQIP-II activities since the 10<sup>th</sup> BoG, especially the completion of procurement under the project. The Chairman congratulated the TEQIP-II team. Also, the Principal had pointed out the academic developments in the institution such as the improvement in 7<sup>th</sup> semester results (100% in IT, about 90% in CSE, ME and ECE). The BoG members appreciated the faculty on this achievement and has directed the Principal to send an appreciation note to all faculty and staff members. However, The Chairman had requested the Principal to take all steps to ensure the completion of syllabus, to improve the pass percentage of students so as to improve the current position of the institution among other institutions in the state under KTU.

RESOLVED, that all steps must be taken by the Principal and HoDs to improve the status of the institution.

***With this, the Principal, Government Engineering College, Palakkad submitted the 11<sup>th</sup> BoG agenda notes for discussion.***

The BoG expressed its satisfaction over the development of TEQIP-II activities in the institution. The BoG appreciated the team work of nodal officers and the coordinators in the implementation of TEQIP-II activities in the institution. However, the BoG expressed its concern over the slow pace of activities resulting in lesser expenditures of the fund available for academic activities and urged the nodal officers to ensure the involvement of all staff members to work towards the effective utilisation of funds and the completion of the project in time. The BoG had observed the continuous absence of Sri Madhu V, IIC nodal officer and expressed its concern and dissatisfaction over the slow pace of activities conducted under IIC. To avoid the delay in the conduct of meetings and taking decisions, the BoG RESOLVED that, Sri Madhu V, IIC nodal officer be replaced by Dr. Vincent George, HoD, EEE department.

The BoG noted that the institution is named as GEC Sreekrishnapuram in some place and GEC Palakkad in some other. The BoG had observed that as per the DTE, the college is named as GEC Palakkad. Hence, the BoG requested the Principal to have a uniform name everywhere, which will help to improve its visibility. RESOLVED that the college to be addressed as Government

Engineering College Palakkad uniformly.

<b>Actions suggested for items in 11<sup>th</sup> BoG agenda notes</b>		
<b>Sl. No</b>	<b>Item</b>	<b>Decision &amp; Discussion</b>
1	<b>A 11.1:</b> Confirming the Minutes of the 10 <sup>th</sup> BoG meeting held at GEC Palakkad on 18/3/2016.	RESOLVED, that the Board of Governors accept and approve the 10 <sup>th</sup> BoG minutes substantially in the form submitted.
2	<b>A 11.2:</b> Report on the action taken / action pending on the pertinent decisions in the Minutes of the 10 <sup>th</sup> meeting of the BoG held at GEC Palakkad on 18/3/2016	RESOLVED that the BoG noted the actions taken by the Principal and accepted it.
3	<b>B 11.1:</b> Consideration of revised action plan for internal FSD Programs	RESOLVED, that the BoG accept and approve the conduct of <b>4</b> programs submitted by various departments under FSD in-house programs. Also, the BoG accepted the conduct of <b>6</b> programs submitted by the HoD IT separately under FSD.
4	<b>B 11.2:</b> Ratification of internal FSD programs conducted.	RESOLVED, that the BoG approve and ratify the 1 new program conducted under internal FSD by the CSE department and the action taken by the Principal. The BoG noted the programs that were rescheduled by various departments. The BoG approved the action taken by the Principal in rescheduling the activities with a direction to all HoD's to ensure the completion of the activities in time.
5	<b>B 11.3:</b> Consideration of revised action plan for external FSD Programmes	RESOLVED that the BoG accept and approve the 5 programs planned under external FSD and give permission for faculties and staff to attend the program.
6	<b>B 11.4:</b> Ratification of external FSD programmes conducted.	RESOLVED that the BoG accept and approve the 11 programs planned under external FSD and ratified the action of the Principal giving permission for faculties and staff to attend the program. The BoG expressed its dissatisfaction and concern in canceling the programs. However, the HoDs had informed that the cancellation was unavoidable due to university examinations and shortage of faculties in the institution. The BoG considered the reply and has requested the Principal to write a letter to higher authorities citing the shortage of faculties in the institution affecting the smooth conduct of classes.
7	<b>B 11.5:</b> Ratification of Research Publication in Engineering Refereed Journals and Conferences:	RESOLVED, that the BoG ratify the action taken by the Principal in permitting faculty and students to attend the conferences. FURTHER RESOLVED, that the BoG accept and approve the paper presentation made by the faculty and students.
8	<b>B 11.7:</b> Ratification of Programs conducted under IIC	The BoG noted that about 18 programs planned were rescheduled and 2 were canceled. The BoG expressed concern and directed the Principal and HoDs to ensure

		the conduct the planned programs. RESOLVED that, the BoG approve 1 program conducted under IIC, the postponement of 18 programs, cancellation of 2 programs and ratify the action taken by the Principal in the conduct of programs.
9	<b>B 11.8</b> Ratification of air journey carried out by faculties:	RESOLVED, that the BoG ratify the air journeys performed by eligible faculties to attend the programs. Refer D 11.9 Annexure 9 Table B 11.8 Ratification of Air journey ((Revised & Updated List).
16	<b>B 11.9:</b> Ratification/Revised procurement plan for packages:	The BoG expressed its satisfaction on the performance of Technical committee in the purchase and installation of DG Set. RESOLVED that the BoG accept and approve the decisions taken by the technical committee in the purchase of DG Set. RESOLVED that the BoG approve the procurement committee decision in the purchase of books for library. FURTHER RESOLVED that, the BoG accept and approve the actions and decisions taken by the Civil works committee and procurement committee in completion of civil works. Also, the BoG ratified the decision taken by the procurement committee and the Principal for the completion of procurement. FURTHER RESOLVED that, the BoG accept and approve the proposal for <b>Electrical Wiring for ECE Department (TEQIP-II/KL/KL1G16/97)</b> using the balance interest amount available after the completion of all packages planned.
17	<b>B 11.10:</b> Any other item with the permission of Chairman	The BoG noted the norms for financial assistance for UG/PG students for their internship/industrial visit/student work shop and conferences. The BoG observed that no notification is available from SPFU as expected after 9 <sup>th</sup> BoG. Also, it was observed that the students expenses for approved programs can be met from TEQIP as per the revised PIP if the norms are approved by BoG. Other institutions under TEQIP-II are already paying to their students with consent from BoG. Hence, it is RESOLVED that the BoG accept the norms submitted by the institution for the reimbursement of expenses for approved programs to the students as such. The same to be reported to SPFU.
26	<b>C 11.1:</b> Status of Procurement Plan:	The BoG expressed its satisfaction in the utilization of fund for the procurement of packages planned.
25	<b>C 11.2:</b> Status of fund position as on 22/07/16.	The BoG noted the fund position.
26	<b>C 11.3:</b> Status of the faculty position as on 22/07/16.	The BoG noted the shortage of faculties and staff in various departments. RESOLVED that the matter to be represented to higher authorities by the Principal and Chairman to bring their urgent attention in creation of

		posts for ME department and filling of existing vacancies in other departments.
27	<b>C 11.4:</b> Accreditation status of the UG programs:	The BoG noted the status. It is decided to move forward with accreditation activities. The BoG observed that, accreditation will improve the visibility of the institution. <b>RESOLVED</b> that the BoG recommend to proceed with accreditation. The primary shortages such as faculty shortages must be addressed to higher authorities. All faculties and staff members to involve actively for accreditation.
28	<b>C 11.5:</b> Next BoG Meeting on:	Third week of September 2016

**Decisions after visitng Labs:**

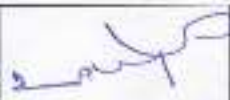



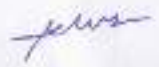

The BoG members visited the labs to see the activities, items procured and civil work undertaken under TEQIP-II. The BoG expressed its satisfaction and had urged HoDs to ensure the proper use of procured equipment for consultancy, training etc.




11th BoG Meeting- 22<sup>nd</sup> July 2016 at, GEC,Sreekrishnapuram Campus

Attendance List- Board of Governors

Sl. No.	Name and Address	Position in BOG	Mobile No	Email Address	Category	Signature
1	<i>Dr. A.K. Nandakumar, Professor, Dept. of Mathematics, IISc Bangalore</i>	Chairperson	8023517577	<a href="mailto:nands@math.iisc.ernet.in">nands@math.iisc.ernet.in</a>	Educationalist	
2	<i>Prof. Vidyasagar Joint Director Representing DTE and Director, SPFU</i>	Member	<del>84712451747</del> 9446029836		Educationalist	
3	<i>Dr. P.P. Deepthi Associated Professor, NIT Calicut</i>	Member	9446501205	<a href="mailto:deepthi@nitech.ac.in">deepthi@nitech.ac.in</a>	Educationalist (AICTE nominee)	Absent
4	<i>Sri. Dilip Khan A. (Ex-officio) Additional Secretary (Admin. Dept) Higher Education Dept Thiruvananthapuram</i>	Member	9446382001	<a href="mailto:skhandilip@gmail.com">skhandilip@gmail.com</a>	State Government Nominee	Absent
5	<i>Dr. P.R. Sreemahadevan Pillai Prof. &amp; Head of Civil Engg. Dept, NSS College, Palakkad</i>	Member	9447056075	<a href="mailto:sreemahadevanpillai@gmail.com">sreemahadevanpillai@gmail.com</a>	Educationalist University Nominee	
6	<i>Dr. B.S. Manoj, Associate Professor (Avionics / Computer Networking) IISST-Trivandrum</i>	Member	9400016607	<a href="mailto:bsmanoj@iisst.org">bsmanoj@iisst.org</a>	Educationalist	Absent
7	<i>Smt. R.S. Pusphakumarai Addl. Secretary, Finance Dept Secretariat</i>	Member			State Government Nominee	Absent



8	Dr. K.R. Dayas, Director(Retd) C-MET, Thrissur	Member	9387293575	<a href="mailto:krdayas@rediffmail.com">krdayas@rediffmail.com</a>	Industrialist	
9	Dr. P.C.Reghu Raj (Ex-officio) Principal, GEC Sreekrishnapuram, Palakkad	Member	9446069474	<a href="mailto:dr_sradhakrishnan@yahoo.co.in">dr_sradhakrishnan@yahoo.co.in</a>	Educationalist	
10	Dr. P.C.Rafeeqe (Institutional Member), HOD-CSED GEC, Palakkad	Member	9495785370	<a href="mailto:Rafeeqpc@yahoo.co.in">Rafeeqpc@yahoo.co.in</a>	Educationalist	
11	Dr. A.R.Jayan Institutional Member HoD-ECE Dept GEC, Palakkad	Member	8129418002	<a href="mailto:arjayan71@gmail.com">arjayan71@gmail.com</a>	Educationalist	
<b>Attendance List- Special Invities</b>						
12	Dr. Selvakumar A Asst.Professor- ME GEC Palakkad TEQIP Coordinator	Special Invitee	9995029480	<a href="mailto:selshasan@gmail.com">selshasan@gmail.com</a>	Educationalist	
13	Sri. Anwar Hussain M Asst.Professor, ECE Dept. GEC Palakkad Academic Coordinator	Special Invitee	9495822605	<a href="mailto:anwarpdgm@gmail.com">anwarpdgm@gmail.com</a>	Educationalist	
14	Smt. Rani I, Asst.Professor-ECE GEC Palakkad Nodal officer -Finance Comtt.	Special Invitee	9446240028	<a href="mailto:raniatgec@gmail.com">raniatgec@gmail.com</a>	Educationalist	
15	Smt. Sreedivya R.S Asst Professor- IT GEC, Palakkad Procurement Coordinator	Special Invitee	8547013554	<a href="mailto:rssreedivya@gmail.com">rssreedivya@gmail.com</a>	Educationalist	
16	Dr. Ajeesh Ramanujan Asst.Professor- CSE, GEC, Palakkad R&D Coordinator	Special Invitee	9495135213	<a href="mailto:ajeeshramanujan@gmail.com">ajeeshramanujan@gmail.com</a>	Educationalist	Absent

17	Sri. Madhu V Asst. Professor- EE GEC, Palakkad III-Cell Coordinator	Special Invitee	9947587242	<a href="mailto:pmadhuv@yahoo.co.in">pmadhuv@yahoo.co.in</a>	Educationalist	Absent
18	Sri. Dileesh E.D Asst. Professor- CSE GEC Palakkad EAP Coordinator	Special Invitee	8281321499	<a href="mailto:Dileesh.gec@gmail.com">Dileesh.gec@gmail.com</a>	Educationalist	
19	Dr. K.R. Jayadevan HoD- ME Dept GEC, Palakkad	Special Invitee	9447236580	<a href="mailto:jayadevankr@gccskp.ac.in">jayadevankr@gccskp.ac.in</a>	Educationalist	
20	Smt. Dhanya K.M HoD- IT Dept GEC, Palakkad	Special Invitee	9995486437	<a href="mailto:dhanyakm@gmail.com">dhanyakm@gmail.com</a>	Educationalist	
21	Shri. Gopi C Asst. Professor, GEC Palakkad Asst. TEQIP Coordinator	Special Invitee	9645085820	<a href="mailto:gopinss@gmail.com">gopinss@gmail.com</a>	Educationalist	

22. Dr. Vincent G. "

22. Shri Anilan P.K. "

A/O

Ulfath  
D. Anwar