

**Minutes of the Fifth meeting of the Board of Governors of  
TEQIP- Phase II**

Date: 16-08-2014

Time: 9.00 A.M.

Venue: Conference Hall, Government Engineering College, Sreekrishnapuram

The following BoG members were present in the meeting:

1. **Dr. A.K. Nandakumar** (Chairman, BoG)  
Professor,  
Department of Mathematics,  
IISc, Bangalore.
2. **Dr. J. Letha** (Ex-officio Member)  
Director of Technical Education
3. **Professor K. Vidyasagar** (Ex-officio Member)  
Principal,  
Government Engineering College,  
Sreekrishnapuram
4. **Dr. P.R Sreemahadevan Pillai** (Member)  
Professor & HOD of Civil engineering,  
N.S.S. College of Engineering,  
Palakkad,  
(University Nominee)
5. **Sri. Surendran K.K.** (Govt Nominee - Ex-officio)  
Deputy Secretary,  
Finance Department,  
Government of Kerala
6. **Dr. P.C. Reghuraj** (Institutional Member),  
HOD-CSE, GEC,  
Sreekrishnapuram, Palakkad
7. **Sri. M. Anwar Hussain** (Institutional Member),  
HOD-ECE, GEC,  
Sreekrishnapuram, Palakkad

The following BoG Members were absent.

1. **Dr. Gopal Mogreya** (Member BoG - AICTE Nominee)  
Professor, Chemical Engineering  
NIT, Srirahkal, Karnataka.

2. **M. Sherif** (Govt Nominee – Ex-officio)  
Additional Secretary,  
Department of Higher Education,  
Government of Kerala
3. **Dr. B.S. Manoj** (Member, BoG – Educationist)  
Associate Professor  
Avionics / Computer Networking  
IIS, Thiruvananthapuram
4. **Dr. K. R. Dayas** (Member, BoG – Industrialist)  
Director CMET, Thrissur

### **TEQIP Nodal Officers**

1. **Sri. Showkathali V.** (Coordinator-TEQIP)  
Associate Professor in ECT  
GEC, Sreekrishnapuram
2. **Smt. Rani I.** (Nodal officer- Finance Department)  
Assistant Professor, ECE  
GEC, Sreekrishnapuram
3. **Dr. Selva Kumar** (Nodal officer- Academic Committee)  
Assistant Professor, ME,  
GEC, Sreekrishnapuram
4. **Dr. Ajeesh Ramanujan** (Coordinator- R & D Committee)  
Assistant Professor, CSE,  
GEC, Sreekrishnapuram
5. **Shri. Vipin Vasu A.V** (Procurement Coordinator-TEQIP)  
Assistant Professor, CSE,  
GEC, Sreekrishnapuram
6. **Shri. Dileesh O.D** (TAP Committee)  
Assistant Professor, CSE,  
GEC, Sreekrishnapuram
7. **Shri. Madhu V** (III Cell Committee)  
Assistant Professor, EEE,  
GEC, Sreekrishnapuram
8. **Smt. Dhanya K M**  
Assistant Professor, HOD IT,  
GEC, Sreekrishnapuram

The session started with a silent prayer.

*Prof. (Dr). A.K. Nandakumaran, Chairman (BoG)*

The BoG Chairman welcomed the gathering. He began the session by seeking the committed involvement of all staff members in TEQIP activities. He sought the help of senior faculty members to instill confidence in the junior faculty for all-round growth.

In addition, he pointed out the following key issues to be addressed

- Each activity has to be documented in a systematic manner. Since advertising is of paramount importance to promote the institution, an attractive website is essential.
- All developments taking place in the institution have to be brought to the notice of the BoG members, through a fortnightly report by the TEQIP Coordinator.
- The Faculty and Staff have to sincerely work towards raising the level of GEC, Sreekrishnapuram, to within the first 5 Engineering Colleges, in the State of Kerala.
- A good Alumni network is essential in projecting the institution to the outside world and to obtain up-to-date placement statistics of our alumni. Steps are to be taken in the regard.
- The emphasis should be on conducting more high quality internal FSD programs, which would help the institution in the long run.
- Quality of resource persons should be primarily considered while selecting external FSD programs, rather than the venue.
- The services of experienced teachers are to be obtained for handling remedial classes.
- Lab classes need not be considered for remedial coaching.
- Regarding continuation of Dr. Dayas as a BoG member, who has since retired from Central Government service, the BoG raised no objection, but added that technical objections, if any, were to be looked into, in consultation with the SPCU.

*Dr. J. Letha, DTE*

- The Director of Technical Education noted that the project implementation should be improved on all fronts. She stressed on one of the key components of TEQIP performance parameters that is the success rate of the students, which could be improved through the systematic conduct of remedial coaching, with meticulous monitoring of the results. A copy of the related records should be kept in the departments, for each activity.
- Audit objections, if any, and replies to them should be brought to the notice of the BoG for information and guidance. Pending objections, if any, beyond the BoG shall be brought to the notice of the SPCU to facilitate clearance.
- She also stressed the need for preparing proformas for use, for each activity, and involving all the stakeholders in the activities. After signing MoU, responsibility for taking further action on it shall be fixed on a faculty member.
- She also suggested the update and maintenance of faculty pages on the college website.

In view of enhancing the scope for interaction with its 150-member industrial units of Palakkad, he suggested taking an institutional membership in the Palakkad Management Association, by paying a nominal fee.

The agenda items and the decisions taken are listed in the following paragraphs.

**A.5.1 Confirming the Minutes of the 4<sup>th</sup> BoG meeting held on 22-03-2014 at Hotel Chaithram, Thiruvananthapuram.**

The minutes of the BoG meeting held on 22-03-2014 were confirmed after detailed deliberations and comments by members.

**A.5.2 Report on the action taken / action pending on the pertinent decisions in the Minutes of the 4<sup>th</sup> meeting of the BoG held on 22-03-2014 at Hotel Chaithram, Thiruvananthapuram.**

The board approved the report.

**Items for Discussion, Consideration and Approvals.**

**B.5.1 Consideration of in-house FSD programs**

The proposal for in-house FSD programs was accorded approval by the BoG.

**B.5.2 Consideration of various external FSD programs for approval.**

The BoG approved the proposal.

**B.5.3 Ratification of various training programs attended by Faculty including Shilpa Sangeeth L. R. (conducted by private firm in HITM-K).**

The BoG approved the proposal for various training programs attended by faculty including Shilpa Sangeeth L.R.

**B.5.4 Consideration of the equity action plans for the next 6 months.**

The BoG approved the proposal.

**B.5.5 Consideration of soft skill and intensive training programs. CSE, ECE, IT and ME department have prepared proposals for conducting training programs for 6 months.**

The BoG approved the proposals.

**B.5.6 Duty leave sanction for Foreign trip of Dr. Selvakumar for Paper Presentation.**

The BoG recommended to the Principal for sanctioning duty leave to Dr. Selva Kumar for his foreign trip.

**B.5.7 Consideration of expert talk for students under IIC**

The BoG approved the proposals.

**B.5.8 Research Publication in Engineering in referred journals.**

The BoG ratified the proposals.

**B.5.9 Ratification of Procurement packages 1) TEQIP-II/KL/KL1G16/45 CNC Milling Machine and 2) TEQIP-II/KL/KL1G16/8 – Soldering Station.**

The BoG recommended the cancellation of the packages as stated below

- a) TEQIP-II/KL/KL1G16/45 CNC Milling Machines- BoG left it for the department to decide. All BoG members opined that either the package can be canceled to make way for preparing a new package, or, the same can be considered, if possible.
- b) TEQIP-II/KL/KL1G16/8 Soldering Station: - The quoted price of the firm was more than 10% of the amount indicated in the tabulation statement for the item.

**B.5.10 Consideration of Reconstituted TEQIP Committees.**

The BoG approved the reconstituted TEQIP committees, necessitated by transfers and exemption of Technical Staff and Ministerial Staff from committees as suggested by the Principal.

**B.5.11 Request by the TEQIP Staff on daily wages to convert their post as Contract Staff, as per the minutes of the Seventh Meeting of the State Steering Committee of TEQIP-II held on 29th January 2014 at Mascot Hotel Trivandrum, item # SSC-K 7-Other Item No. 2: - Enhancement of Rate of Remuneration of TEQIP-II daily wages staff in Project Institutions.**

The BoG discussed the matter in detail, and directed to advertise and conduct fresh recruitments on the basis of item # SSC-K 7-Other Item No. 2: - Enhancement of Rate of Remuneration of TEQIP-II daily wages staff in Project Institutions.

The meeting ended at 1:30 PM.

## Interaction of the BoG with the Staff Members

After lunch, the Chairman and BoG members reassembled in the Educat room to address the staff members. Most of the staff members were present, subsequent to the special direction from the Chairman. The Chairman requested the active participation of all the staff members in the project implementation. The staff members interacted with the BoG members and highlighted some of their grievances. The Chairman took a sympathetic stand on the feedback, and instructed the college authorities to address the grievances. This was essential for the smooth conduct of the project.

The program came to an end at 4:00 PM.



**Chairman**  
**Board of Governors**  
**TEQIP II**  
**Govt. Engineering College**  
**Sreekrishnapuram, Palakkad**



**PRINCIPAL**  
**Govt. Engineering College**  
**Sreekrishnapuram, Manjunpatta-P.O**  
**Palakkad-678 833**

**Board of Governors- 5<sup>th</sup> Meeting- 16 August 2014 GEC Sreekrishnapuram- TEQIP-II**

**Attendance List**

Sl. No.	Name and Address	Position in BOG	Mobile No	Email Address	Category	Signature
1	Dr. A.K. Nandakumaran, Professor, Dept. of Mathematics, HSE Bangalore	Chairperson	8023517577	nanda@math.lisc.ernet.in	Educationalist	
2	Dr. J. Letha (Ex-officio), Director of Technical Education	Member		lethajanaki@gmail.com	Educationalist	
3	Dr. Gopal Mugeraya, Professor, NIT Suralkal	Member	9448835538	Gopal.mugeraya@gmail.com	Educationalist (AICTE nominee)	Absent
4	M. Sherif (Ex-officio) Addl. Secy/Joint Secy/Dy. Secy (Admin. Dept) State Government Nominee	Member		secsherif@gmail.com,	Add. Secreteray, Admin. Dept	Absent
5	Dr. P.R. Sreemahadevan Pillai University Nominee	Member	9447056075	sreemahadevanpillai@gmail.com	Educationalist	
6	Dr. B.S. Manoj, Associate Professor (Avionics / Computer Networking), Indian Institute of Space Science and Technology, Trivandrum	Member	9400016607	bsmanoj@iecc.org,	Educationalist	Absent
7	Sri. Surendran K.K Secy /Addl. Secy/ Joint Secy (Fin. Dept) State Government Nominee	Member	9605766013 3		Dy. Secretary/Financ Dept	

8	Dr. K.R. Dayas, Director, CMET, Thrissur	Member	9387293575	krdayas@cmec.gov.in	Industrialist	
9	Prof. K. Vidyasagar (Ex-officio) Principal, GEC Sreekrishnapuram, Palakkad	Member	9446029836	kvs menon@gmail.com	Educationalist	
10	Dr. P.C. Reghvaraj (Institutional Members), HOD of CSF, GEC Palakkad	Member	9447325446	pcregha@gmail.com	Educationalist	
11	M. Anwar Hussain (Institutional Members), HOD of ECE, GEC Palakkad	Member	9495822605	anwarpcgm@gmail.com	Educationalist	

### Special Invities

1) Shri. Showkathali V- Assoc.Professor ECE  
TEQIP Coordinator

2) Smt. Rani.L -Asst.Professor, ECE Dept  
Nodal officer- Finance Dept

3) Dr. Selvakumar, Asst.Professor, ME  
Nodal officer- Academic Committee

4) Dr. Ajeesh Ramanujan ,AP- CSE  
Coordinator- R & D Committee







5) Shri. Vipin Vasu A.V - AP CSE  
Procurement Coordinator



6) Shri. Dileesh O.D - AP CSE  
Nodal Officer - EAP Committee



7) Shri. Madhu V- AP-EEE Dept  
Coordinator- III Cell



8) Smt Dhanya K.M AP. IT  
HOD - IT

