

**GOVERNMENT ENGINEERING COLLEGE PALAKKAD,
SREEKRISHNAPURAM**

**Minutes of 21st meeting of the Board of Governors (BoG) meeting (Online) held on
24/07/2021 at Government Engineering College Palakkad at 10:30 AM**

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore and Chairman, Board of Governors, Government Engineering College Palakkad, Sreekrishnapuram, presided over the meeting in the presence of following members and special invitees:

Members Present:

1. Dr A K Nandakumaran, Professor, IISC Bangalore(Chairman)
2. Dr T Asokan, Professor, Department of Engineering Design, IIT Madras
3. Dr Vrinda V Nair, Director, SPFU, Thiruvananthapuram, Kerala.
4. Sri Ajayan C, Additional Secretary, Higher Education Dept, Govt. Secretariat, Trivandrum
5. Sri Satheesan V R, Finance Officer, Collectorate Palakkad
6. Dr P.C. Reghu Raj, Principal, Govt. Engg. College, Palakkad (Ex-officio),
7. Dr Suneesh S S, Professor and Head, ME Dept., Govt. Engg. College, Palakkad
8. Dr Anilkumar C D, Professor, Department of Electronics and Communication Engineering, GEC Palakkad

The following members were absent:

1. Dr.Byjubai, Director of Technical Education, Kerala
2. Controller of Examinations, KTU, Trivandrum
3. Dr.Ramesh Unnikrishnan-Regional Officer & Director, AICTE (SWRO)
4. Dr B S Manoj, Professor and Head, Avionics and Computer Networking, IIST, Thiruvananthapuram (under intimation)

The following Special Invitees were present:

1. Dr. A. Selvakumar TEQIP Coordinator
2. Dr Balu John, Associate Professor (HoD), CSE Dept.
3. Dr. Remesh Babu.K.R, Associate Professor and Head IT Dept.
4. Dr Mohanan, Professor (HoD) ECE Dept.
5. Dr Vinita Chellappan, Associate Professor and Head EEE Dept.
6. Sri.Vishnuprasad K, Coordinator -IIIC Committee
7. Dr.Anitha R , Coordinator, R & D Committee
8. Dr.Chithira. P. R, Nodal Officer-Academic Committee
9. Sri.Muhammed Farooque E K –Nodal Officer, Procurement Committee
10. Smt.Soubhagya V N – Nodal Officer, EAP Committee

Agenda: Discussions and Decisions on 20thBoG agenda and notes presented by The Principal, Government Engineering College, Palakkad.

The meeting started at 10:30 AM with Dr A.K. Nandakumaran in the chair. The Chairman welcomed all the BoG members. He requested each member present to give their constructive suggestions required for the development of the institution. The Chairman accepted the leave request made by a few members over phone/E- mail, expressing their inconvenience in attending the meeting due to urgent matters in their work place.

The Principal briefly presented the major developments in the college since the 20thBoG meeting, highlighting the approval obtained from AICTE and KTU for two new M.Tech courses in IT (Artificial Intelligence and Data Science) and EEE (Electric Drives and Controls) in the institution. He also said that the M Tech course for ECE (Internet of Things) applied last year is awaiting the approval from the government. The BoG appreciated the efforts made by the faculty members and the Principal for their initiative to add new courses in the institution. The BoG wished that the new courses will bring the much needed research culture in the institution. Again, the BoG noticed that, the institutional development would be possible only by cultivating the research culture in the students through higher education.

Subsequently, the Principal presented the details of the status of civil works such as the ME building and the Auditorium. The soil surveys for these two buildings are completed and PWD has to submit the estimate for the work. The BoG congratulated Dr Safeer Babu and Dr Rani MR (both from IT Dept) for obtaining PhD, and also noticed that some other faculty members were also making good progress in their research work.

The BoG noted that the number of posts created is insufficient for ME and EEE departments and those vacancies of regular faculty exist in all other departments, such as CSE and IT. The BoG entrusted the Principal to report the same to higher authorities requesting them to create the essential posts in ME and EEE and to fill the vacancies in various departments which is mandatory for the institution for its smooth functioning. The BoG observed that if this is not done, the academic performance and the NBA accreditation renewal at the end of the year would be adversely affected.

The BoG appreciated the IEEE activities helping the institution to become a vibrant center. The BoG also appreciated the faculty for attending several external courses from AICTE, ATAL, SWAYAM, COURSERA, etc., via online mode and improving their skills during this pandemic period without any compromise in the academic activities.

The Principal then outlined the academic matters in the institution, such as the pass percentage in the examinations. The BoG noticed that the result of EEE department and ME are below par and that of the other departments also have to improve drastically. A rigorous study to find the reasons for the low results was prescribed. **RESOLVED THAT** the Principal has to take steps to compare the results of the students with at least

top 10 institution in the state under KTU and to check the position of the institution. If the poor results are due to the mass failure in one or two subjects, special arrangements are to be made to improve the results.

The BoG expressed satisfaction on the present status of placements, though the number of students opted for higher studies had to improve. The BoG, however recommended that steps should be taken to compare the placement in the institution for last three years to measure the annual progress of placement level.

The Principal pointed out that the deputation of faculty for Covid duty has serious impact on the academic activities planned in the institution as per the directions of KTU. The faculties are involved in taking online classes and examination activities required for the completion of the semester. The deputation being a mandatory activity affects the students attending the exams under KTU which is conducted as per the calendar published. The BoG noted that the request by the Principal is genuine, especially in the context of shortage of regular faculty in the institution that affects the departmental and institutional activities and the academic activities. IT IS RESOLVED to entrust the Principal to take the matter to the concerned authorities requesting exemption for faculty from Covid duties until the faculty condition in the institution is strengthened.

With this, the Principal, Government Engineering College, Palakkad submitted the 21st BoG Agenda notes for discussion.

The BoG expressed satisfaction over the activities planned and executed using four funds in the institution even during the Covid 19 pandemic. The BoG urged the Principal to take necessary steps to conduct programs useful to students, faculty, staff and the society. The BoG suggested that the respective committee should ensure the quality of the programs planned and submitted by faculty before recommending them. The credibility of the institution conducting the program, the fee paid, etc., must be critically evaluated before approving the programs. In order to improve participation, programs should be offered in emerging areas of technology.

Actions suggested for items in 21 st BoG agenda notes		
Sl. No	Item	Decision & Discussion
1	A 21.1: Confirming the Minutes of the 20 th BoG meeting held online at GEC Palakkad (online) on 08/01/2021.	RESOLVED, that the Board of Governors accept and approve the 20 th BoG minutes substantially in the form submitted.

2	A 21.2: Report on the action taken / action pending on the pertinent decisions in the Minutes of the 20 th meeting of the BoG held online at GEC Palakkad on 08/01/2021.	The BoG expressed its satisfaction of completion of activities rescheduled/planned in the 20 th BoG meeting. IT IS RESOLVED THAT steps must be taken to conduct the programs postponed.
3	B 21.1: Status of internal FSD Programs utilising the Four Funds:	The BoG noted that all the five programs planned/rescheduled by the departments were completed and expressed satisfaction over it. RESOLVED THAT the departments had to plan and conduct new programme for the benefit of faculty development with the approval of the respective Committee and the Principal.
4	B 21.2 Ratification of Faculty members' activity utilizing the four funds	RESOLVED, THAT THE BoG ratify the action taken by the principal permitting the activities under R&D
5	B 21.3 Status of Student Support Programs Completed/rescheduled/cancelled	The BoG noted that, out of the 22 programs planned/rescheduled, 13 were completed 7 programs are postponed and 2 are cancelled, citing the need for physical presence of students and other reasons. The BoG expressed its serious concern and reiterated that the programme postponed must be conducted at the earliest. IT IS RESOLVED THAT the HoD should ensure the conduct of the programmes postponed and wherever the topics are outdated/non-availability of resource persons planned, necessary fresh proposal must be given before cancelling the programmes recommended by the BoG .
5	B 21.4 Ratification of student support programs utilizing the four funds	RESOLVED THAT the BoG ratify the programmes conducted by the EEE and ECE under student support programmes.
6	B 21.5: Approval of action plan for Student Support Programs utilising the Four Funds	RESOLVED that the BoG approve the conduct of two R&D programmes planned by the ECE department. AGAIN IT IS RESOLVED THAT other departments has to plan the student support programme for the benefit of the students and conduct it wherever necessary with the approval of the respective committee and the Principal.

7	B 21.6: Ratification/Approval of activities done/planned under Maintenance/ Replacement of items utilising four funds	The BoG ratified the activities carried out under this head utilising the four funds. The BoG noted the steps taken by the institution for the purchase of 48 laptops for supporting the needy students for each department. The BoG recommended proceeding with the purchase of the item considering the benefit of the students. RESOLVED THAT the BoG approve the programs planned under the maintenance/replacement of the items. The HoD Mechanical is entrusted to follow up the issues cited by the company in installing the CATIA software and take steps to rectify it and install the software in the CAD Lab for the benefit of students as recommended by the 20 th BoG.
8	B 21.7: Ratification/Approval of Amount paid from Corpus Fund other than the expenditure made from other tables	The corpus fund is utilized for salary payment for office staff/TADA payment of officers attending meeting, etc. The BoG ratified the activities carried out under this head utilising the four funds
9	B 21.8: Any other item with the permission of the Chairman:	The Principal informed the members about the anomaly in the name of the M.Tech course in Computer Science and Engineering because of the mismatch in the AICTE EoA letter and the KTU affiliation order. The principal is authorized by the BoG to take necessary steps to correct the anomaly so that the specialization (Computational Linguistics) is reflected in the title in both AICTE EoA letter and KTU affiliation order.

10	C 21.1 Expenditure status and fund position as on 20/07/2021	RESOLVED THAT The BoG RATIFY the fund positions as given in Table C 21.1. FURTHER IT IS RESOLVED THAT the Principal must initiate steps to utilize the amount effectively before the completion of the time period allotted for the utilization of four funds. All departments have to take steps to generate funds from other sources. The ME department can make collaborations with IIT Palakkad using the MoU signed, and plan for further funding activities. FURTHER RESOLVED THAT The Chairman and Principal to meet the faculty with PhD and motivate them to take new projects for the benefits of the department, students and the institution.
11	C 21.2 Status of the faculty position as on 20/07/2021	RESOLVED that the Principal shall bring the urgent attention of higher authorities to create the necessary additional posts for ME and EEE departments and filling of existing vacancies in Various departments.
12	C 21.3 TEQIP Committee Members List	RATIFIED
13	C 21.4 Details of Courses Attended By Faculty From January 2021 To July 2021	The BoG expressed its satisfaction over the efforts taken by the faculty to improve their skills by attending the skill development Courses.
14	C 21.5 Next BoG Meeting on: Dec 2021/Jan 2022	December 2021 /January 2022

PRINCIPAL

CHAIRMAN