

**GOVERNMENT ENGINEERING COLLEGE PALAKKAD, SREEKRISHNAPURAM  
Selected under Sub Component 1.1**

**Technical Education Quality Improvement Programme Phase II**

**Minutes of 14<sup>th</sup> meeting of the Board of Governors (BoG) held on 25/08/17 at Mascot Hotel, Thiruvananthapuram at 10:30 AM in the presence of following members:**

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore, Chairman, Board of Governors, Government Engineering College, Sreekrishnapuram, Palakkad presided over the meeting in the presence of following members and special invitees.

**Members Present:**

1. Dr. B.S. Manoj, Professor, IIST, Thiruvananthapuram, Kerala.
2. Dr. P.C. Reghu Raj (Ex-officio), Principal, Govt. Engg. College, Palakkad.
3. Sri. James Joseph (Ex-officio), Additional Secretary, Finance Dept., Kerala.
4. Dr. P C Rafeeqe, Professor and Head, CSE Dept., Govt. Engg. College, Palakkad.
5. Dr. K R Jayadevan, Professor and Head, ME Dept., Govt. Engg. College, Palakkad.

The following members were absent:

1. Dr. Sreemahadevan Pillai, Dean- Faculty of Engineering, University of Calicut
2. Dr. P.P. Deepthi, Associate Professor, Dept. of ECE, NIT Calicut.
3. Dr. K.R. Dayas, Director (Retd.), CMET, Thrissur.
4. Sri Selvan T, Joint Secretary, Higher Education Dept. Kerala
5. Dr. K P Indiradevi, Director of Technical Education Kerala

**The following Special Invitees were present**

1. Dr A Sukeshkumar. Mentor
2. Dr. A. Selvakumar TEQIP Coordinator
3. Sri Gopi C, Nodal Officer-Procurement Committee
4. Dr Vincent G, Nodal Officer-IIIC Committee
5. Smt Anjana K R, HoD IT
6. Dr.A R Jayan , HoD ECE
7. Sri Anwar Hussain M , Nodal Officer , Academic Committee
8. Smt. B.K. Sheeba, Finance Officer, SPFU, Trivandrum ( For Director SPFU)

**Agenda: Discussions and Decisions on 14<sup>th</sup> BoG agenda and notes presented by The Principal, Government Engineering College, Palakkad.**

1. The meeting started at 10:30 AM with a welcome address by the Chairman. The Chairman accepted the leave request made by the members (1) Dr. P.P. Deepthi,

Associate Professor, Dept. of ECE, NIT Calicut, (2) Dr. Sreemahadevan Pillai, Dean-Faculty of Engineering, University of Calicut (3) Dr. K.R. Dayas, Director (Retd.), CMET, Thrissur (4) Sri. Selvan T, Joint Secretary, Higher Education Dept. Kerala and (5) Dr. K P Indiradevi, Director of Technical Education Kerala over phone/E-mail, expressing their inconvenience in attending the meeting due to urgent matters in their work place/health complaints.

The Principal made a power point presentation highlighting the major developments in the college since the 13<sup>th</sup> BoG meeting. He projected the development in the campus after the implementation of TEQIP-II activities since 2013. He pointed out the completion of procurement utilising the additional amount sanctioned as per the directions from the NPIU and SPFU. The Principal also pointed out the academic developments in the institution such as the improvement in the results. Also, he presented the list of students who got admission for M.Tech in premier institutions such as the IITs, NITs, IIM, etc. The BoG members appreciated the faculty and students on this achievement.

The Chairman congratulated the TEQIP-II team for the dedication shown by the officers and effort put by them leading to the successful completion of the project. However, The Chairman reminded that the teamwork should continue in moulding the institution as a Centre of Excellence that occupies a premier position among other institutions in the state under KTU.

The BoG noticed the acute shortage of faculty and staff members in the institution leading to the ineligibility of the institution for accreditation. RESOLVED THAT the Principal shall continue the efforts to bring the BoG's concern on this aspect to the notice of the Director and the Government.

***With this, the Principal, Government Engineering College, Palakkad submitted the 14<sup>th</sup> BoG agenda notes for discussion.***

The BoG expressed its satisfaction over the conduct of TEQIP-II activities in the institution. The BoG appreciated the team work of nodal officers and the coordinators in the implementation of TEQIP-II activities in the institution. The BoG urged the Principal to take necessary steps to retain the momentum obtained by the faculty and staff using TEQIP-II fund by conducting programmes useful to students, faculty, staff and society.

<b>Actions suggested for items in 14<sup>th</sup> BoG agenda notes</b>
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Sl. No	Item	Decision & Discussion
1	<b>A 14.1:</b> Confirming the Minutes of the 13 <sup>th</sup> BoG meeting held at Mascot Hotel, Trivandrum on 18/3/17.	RESOLVED, that the Board of Governors accept and approve the 13 <sup>th</sup> BoG minutes substantially in the form submitted.
2	<b>A 14.2:</b> Report on the action taken / action pending on the pertinent decisions in the Minutes of the 13 <sup>th</sup> meeting of the BoG held at Mascot Hotel, Trivandrum on 18/3/17.	RESOLVED that the BoG noted the actions taken by the Principal and accepted it.
3	<b>B 14.1:</b> Ratification of revised procurement plan for packages using additional fund	RESOLVED, that the BoG accept and approve the packages planned by the institution for procurement. Also, the BoG ratify the action taken by the Principal for the procurement of the items utilising the additional amount sanctioned by the NPIU and SPFU. The BoG noted the revision made in the planned allotment of fund under various heads in the wake of additional allotment given for procurement by SPFU and NPIU. RESOLVED THAT the BoG ratify the revised allotment of fund made by the Principal for activities under various heads for its effective utilization.
4	<b>B 14.2</b> Ratification /Approval of Expenditure made under IOC	RESOLVED, that the BoG ratify the amount utilized by the Principal under IOC for the effective functioning of various department labs and the TEQIP office.
5	<b>B 14.3:</b> Reconstitution of BoG/ Utilization of four funds	The BoG noted the list of committee members suggested by the institution replacing Dr K R Dayas with Dr T Asokan, IIT Madras. RESOLVED THAT the BoG GIVE FREEDOM to the Principal to forward it to the SPFU director and Government for final approval
6	<b>B 14.4:</b> Ratification of the extension of the Clerk cum Accountant	RESOLVED, that the BoG ratify the action taken by the Principal extending the duties of the Clerk cum Accountant in the TEQIP-II Office as per the directions of SPFU and NPIU till October 15, 2017
7	<b>B 14.5:</b> Approval of Project Completion Report	The BoG appreciated the Principal for the preparation of the Project completion report. RESOLVED THAT the BoG approve the Project Completion Report with minor modifications to include sample photographs of the activities wherever necessary. The corrected report to be forwarded to all BoG members.
8	<b>B 14.6</b> Ratification of air journey carried out by faculties:	RESOLVED, that the BoG ratify the air journeys performed by eligible faculties to attend the meeting held at New Delhi. .

9	<b>B 14.7:</b> Any other activities with the consent of the Chairman	The 14 <sup>th</sup> BoG honored the members of BoG, the Mentor, TEQIP Coordinator, Nodal officers and office staff by giving certificates and memento to appreciate the work done by them leading to the success of the project in the institution
10	<b>C14.1&amp; C14.2:</b> Expenditure status and fund position as on 31 July 17 & Details of expenditure in various heads against allotment.	RESOLVED THAT The BoG ratify the action taken by the Principal in re-allotting the planned amount under various heads and the utilization of funds effectively under each head.
11	<b>C 14.3:</b> Status of the faculty position as on 31/07/17.	The BoG noted the shortage of faculties and staff in various departments. RESOLVED that the matter to be represented to higher authorities by the Principal and Chairman to bring their urgent attention in creation of posts for ME department and filling of existing vacancies in other departments.
12	<b>C 14.4:</b> Next BoG meeting On	To be decided