

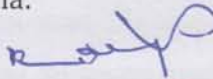



**GOVERNMENT ENGINEERING COLLEGE PALAKKAD. SREEKRISHNAPURAM**  
**Selected under Sub Component 1.1**

**Technical Education Quality Improvement Programme Phase II**

**Minutes of 12<sup>th</sup> meeting of the Board of Governors (BoG) held on 24/11/16 at Mascot Hotel, Thiruvananthapuram at 10:00 AM in the presence of following members.**

Dr. A K Nandakumaran, Professor, Dept. of Mathematics, IISc Bangalore, Chairman, Board of Governors, Government Engineering College, Sreekrishnapuram, Palakkad presided over the meeting in the presence of following members and special invitees.


**Members Present**

1. Dr V.I. Beena, Sr. Joint Director, Department of Technical Education, Kerala.
2. Dr. S Jayakumar, Director, SPFU, Trivandrum, Kerala.
3. Dr. K.R. Dayas, Director (Retd.), CMET, Thrissur. 
4. Dr. P.C. Reghu Raj (Ex-officio), Principal, GEC, Palakkad. 
5. Dr. P C Rafeeqe, Professor and Head, CSE Dept., Govt. Engg. College, Palakkad. 
6. Dr. K R Jayadevan, Professor and Head, ME Dept., Govt. Engg. College, Palakkad. 

The following members were absent:

1. Dr. Sreemahadevan Pillai, Dean- Faculty of Engineering, University of Calicut
- 2 Dr. P. P. Deepthi, Associate Professor, Dept. of ECE, NIT Calicut.
- 3 Smt. R.S. Pushpakumari (Ex-officio), Additional Secretary, Finance Dept., Kerala.
- 4 Dr. B.S. Manoj, Associate Professor, IIST, Thiruvananthapuram, Kerala.

**The following Special Invitees were present**

1. Dr. A.Sukesh Kumar - Mentor 
2. Dr. A. Selvakumar TEQIP Coordinator
3. Sri Gopi C, Nodal Officer-Procurement Committee
4. Smt. Rani L, Nodal Officer- Finance Committee
5. Dr Vincent G, Nodal Officer-IIIC Committee
6. Smt. Lisy R , Nodal Officer EAP Committee
7. Sri. Vinayachandran K K, HoD IT

**Agenda: Discussions and Decisions on 12<sup>th</sup> BoG agenda and notes presented by The Principal, Government Engineering College, Palakkad.**

The meeting started at 10:00 AM with a welcome address by the Chairman. The Chairman accepted the leave request made by the members (1) Dr. P. P. Deepthi, Associate Professor, Dept. of ECE, NIT Calicut, (2) Smt. R.S. Pushpakumari (Ex-officio), Additional Secretary, Finance Dept., Kerala (3) Dr. B.S. Manoj, Associate Professor, IIST, Thiruvananthapuram, Kerala and (4) Dr. Sreemahadevan Pillai, Dean- Faculty of Engineering, University of Calicut over phone, expressing their inconvenience in attending the meeting due to urgent matters in their work place/health complaints.

The Principal made a power point presentation highlighting the major developments in the

college since the 11<sup>th</sup> BoG meeting. He projected the improvement in the TEQIP-II activities since 11<sup>th</sup> BoG, especially the completion of procurement under the project including the 125kVA DG Set. The Chairman congratulated the TEQIP-II team. However, he expressed his concern over the cancellation of programmes planned and approved by the BoG. The Principal had pointed out the academic developments in the institution such as the improvement in the results (100% in IT and ECE for 8<sup>th</sup> semester). The BoG members appreciated the faculty on this achievement and have directed the Principal to send an appreciation note to all faculty and staff members. However, The Chairman reminded that the Principal must take all steps to ensure the completion of syllabus, to improve the pass percentage of students and the current position of the institution among other institutions in the state under KTU.

**RESOLVED, that all steps must be taken by the Principal and HoDs to improve the status of the institution.**

The BoG noticed the acute shortage of faculty and staff members in the institution and requested the Director, Technical Education to take urgent steps to fill the vacancies before the arrival of accreditation committee so as to ensure that the institution get the NBA Accreditation.

*With this, the Principal, Government Engineering College, Palakkad submitted the 12<sup>th</sup> BoG agenda notes for discussion.*

The BoG expressed its satisfaction over the development of TEQIP-II activities in the institution. The BoG appreciated the team work of nodal officers and the coordinators in the implementation of TEQIP-II activities in the institution. However, the BoG expressed its concern over the slow pace of activities resulting in lesser expenditures of the fund available for academic activities and urged the nodal officers to ensure the involvement of all staff members to work towards the effective utilisation of funds and the completion of the project in time. Also the BoG had observed cancellation of a large number of programmes and expressed its concern over this, the BoG RESOLVED that, the Principal and HoDs of department to ensure the completion of programmes planned and approved by the BoG.

Actions suggested for items in 11 <sup>th</sup> BoG agenda notes		
Sl. No	Item	Decision & Discussion
1	A 12.1: Confirming the Minutes of the 11 <sup>th</sup> BoG meeting held at GEC Palakkad on 22/7/16.	RESOLVED, that the Board of Governors accept and approve the 11 <sup>th</sup> BoG minutes substantially in the form submitted.
2	A 12.2: Report on the action taken / action pending on the pertinent decisions in the Minutes of the 11 <sup>th</sup> meeting of the BoG held at GEC Palakkad on 22/7/16	RESOLVED that the BoG noted the actions taken by the Principal and accepted it.
3	B 12.1: Consideration of revised action plan for internal FSD Programs	RESOLVED, that the BoG accept and approve the conduct of 11 programs submitted by various departments under FSD in-house programs.

4	<b>B 12.2:</b> Ratification of internal FSD programs conducted.	RESOLVED, that the BoG approve and ratify the 1 new program conducted under internal FSD by the ME department and the action taken by the Principal permitting to conduct the program. The BoG noted the two programs that were rescheduled by various departments. The BoG approved the action taken by the Principal in rescheduling the activities with a direction to all HoD's to ensure the completion of the activities in time. The programs canceled were noted by the BoG with dissatisfaction and concern with a direction to the Principal and HoDs to take steps to ensure the completion of programs as planned.
5	<b>B 12.3:</b> Consideration of revised action plan for external FSD Programs	RESOLVED that the BoG accept and approve the 42 programs planned under external FSD and give permission for faculties and staff (technical and administerial) to attend the program. The BoG noted the NPC programs planned by the 4 administerial staff for the second time and rejected by the Academic committee citing the 9 <sup>th</sup> BoG decision to permit the faculties and staff to attend the NPC programs only once. Also, the BoG observed the action taken by the Principal to permit these 4 administerial staff to attend the NPC programme for the second time considering the benefits of the participants to improve the knowledge in this area. RESOLVED THAT the BoG ratify the action taken by the Principal permitting the staff to attend the program considering the benefits of the participants. FURTHER RESOLVED THAT the decision of 9 <sup>th</sup> BoG permitting the faculty and staff members to attend the NPC programs holds good and in future no ratifications will be permitted for attending the NPC programs more than once.
6	<b>B 12.4:</b> Ratification of external FSD programs conducted.	RESOLVED that the BoG accept and approve the 20 programs planned under external FSD and ratified the action of the Principal giving permission for faculties and staff to attend the program. The HoDs had informed that the cancellation was unavoidable due to the visit of Auditors and inconvenience of resource persons, which was accepted by the BoG.
7	<b>B 12.5:</b> Consideration of revised action plan for R&D programs	RESOLVED THAT the BoG accept and approve the 3 R&D programs and the Technical symposium planned by various departments. FURTHER RESOLVED THAT the BoG accept the proposal submitted by the Department of Mechanical Engineering for the conduct of Technical Symposium. The BoG noted that symposiums are focused conferences, in this case it is a conference on a specialized topic on advanced materials, hence can be considered

		under conferences as per PIP. Also, the amount quoted in the proposal are reasonable for the conduct of the program and hence approved.
8	<b>B 12.6:</b> Ratification of Research Publication in Engineering Refereed Journals and Conferences/R&D Talk:	RESOLVED, that the BoG ratify the action taken by the Principal in permitting faculty and students to attend the 2 conferences and the technical talk conducted in the institution under R&D by the CSE department for the students. FURTHER RESOLVED THAT, the HoDs of ECE/CSE/IT departments reconsider the cancellation of conferences planned and to plan for technical symposia/colloquium in respective areas and report within three weeks to the BoG.
9	<b>B 12.7:</b> Consideration of revised action plan for Management capacity enhancement programs	RESOLVED THAT the BoG accept and approve the 4 management capacity enhancement programs planned by various departments for the faculties in IIM and NPC
10	<b>B 12.8:</b> Ratification of programs attended under Management capacity enhancement programs	RESOLVED THAT the BoG accept and approve the 1 management capacity enhancement programs planned by EEE departments for the faculties in IIM. The BoG ratified the action taken by the principal permitting the faculty from EEE department to attend the program.
11	<b>B 12.9:</b> Consideration of revised action plan for Remedial classes under EAP	RESOLVED THAT the BoG accept and approve the 7 remedial programs planned by various departments considering the benefits of the weak students in respective subjects, under EAP
12	<b>B 12.10:</b> Ratification of programs conducted under EAP	RESOLVED THAT the BoG accept and approve the 3 programs planned by various departments for the students under EAP. Further, the BoG ratify the action taken by the Principal to conduct the programs considering the benefit of the students.
13	<b>B 12.11:</b> Consideration of revised action plan for programs under IIIC	RESOLVED THAT the BoG accept and approve the 15 programs planned by various departments considering the benefits of the students, under IIIC
14	<b>B 12.12:</b> Ratification of Programs conducted under IIIC	RESOLVED that, the BoG approve and ratify the conduct of 10 programs under IIIC, 5 programs of student's internship and an industrial visit by ME students. The BoG approved the rescheduled 2 programs. The BoG expressed its dissatisfaction and concern over the large number of cancellation of programs.
15	<b>B 12.13</b> Ratification of air journey carried out by faculties:	RESOLVED, that the BoG ratify the air journeys performed by eligible faculties to attend the programs. .
16	<b>C 12.1:</b> Ratification of cancellation of procurement packages and Consideration of Revised procurement plan for packages:	The BoG observed that there are difficulties in entering the data for civil works in the PMSS even after repeated information to NPIU to rectify the defects. The delay will cause the non-utilisation of the interest amount available

		<p>before the completion date of procurement activities as given by the NPIU. Hence it is RESOLVED that, the BoG accept and approve the proposal for cancellation of Electrical Wiring for ECE Department (TEQIP-II/KL/KL1G16/97) planned earlier using the balance interest amount available after the completion of all packages planned, considering the problems in entering the details in PMSS.</p> <p>FURTHER RESOLVED THAT, the BoG accept and approve the new package of TEQIP-II/KL/KL1G16/97: Furnishing of department seminar halls using the available balance interest amount of 4,25,000/- considering that, the complete procurement activities to be completed before the end of January 2017.</p>
17	C 12.2: Status of Procurement Plan:	The BoG expressed its satisfaction in the utilization of fund for the procurement of packages planned. FURTHER RESOLVED THAT the academic activities must be speeded up and the fund should be used effectively.
18	C 12.3: Status of the faculty position as on 21/11/16.	The BoG noted the shortage of faculties and staff in various departments. RESOLVED that the matter to be represented to higher authorities by the Principal and Chairman to bring their urgent attention in creation of posts for ME department and filling of existing vacancies in other departments.
19	C 12.4: Accreditation status of the UG programs:	The BoG noted the status. It is decided to move forward with accreditation activities. The BoG observed that, accreditation will improve the visibility of the institution. RESOLVED that the BoG recommend to proceed with accreditation. The primary shortages such as faculty shortages must be addressed to higher authorities. All faculties and staff members to involve actively for accreditation.
20	C 12.5: Reconstitution of TEQIP II Committees	The BoG noted the internal arrangements made by reconstituting TEQIP-II committee. RESOLVED THAT the BoG accept the new committee constituted.
21	C 12.6: Change in Vision and Mission Statements	RESOLVED THAT, the BoG accept and approve the new Vision and Mission statements.
22	C 12.7: Next BoG meeting On	Third week of January 2017

  
**PRINCIPAL**  
 Govt Engineering College  
 Sreekrishnapuram, Mannampatta-P.O.  
 Palakkad-678 633

  
**Chairman**  
 Board of Governors  
 TEQIP II  
 Govt. Engineering College  
 Sreekrishnapuram, Palakkad